

To: **Members of the Oxfordshire Health & Wellbeing Board**

## ***Notice of a Meeting of the Oxfordshire Health & Wellbeing Board***

**Thursday, 29 June 2023 at 2.00 pm  
Rooms 1&2 - County Hall, New Road, Oxford OX1 1ND**

If you wish to view proceedings online, please click on the Live Stream Link on the website.



Martin Reeves  
Chief Executive

21 June 2023

Contact Officer: **Jonathan Deacon, Interim Democratic Services Officer, Democratic Services**  
Email: [committees.democraticservices@oxfordshire.gov.uk](mailto:committees.democraticservices@oxfordshire.gov.uk)

### **Membership**

Chair – Cllr Liz Leffman (Leader, Oxfordshire County Council)

Vice Chair – Sam Hart, Buckinghamshire Oxfordshire Berkshire West Integrated Care Board

#### **Board Members:**

Councillor Joy Aitman	West Oxfordshire District Council
Ansaf Azhar	Corporate Director of Public Health & Wellbeing, Oxfordshire Co Co
Councillor Tim Bearder	Cabinet Member for Adult Social Care, Oxfordshire Co Co
Councillor Liz Brighthouse OBE	Deputy Leader and Cabinet Member for Children, Education & Young People's Services, Oxfordshire Co Co
Dr Nick Broughton	Chief Executive, Oxford Health Foundation Trust
Sylvia Buckingham	Chair, Healthwatch Oxfordshire
Councillor Phil Chapman	Cherwell District Council
Councillor Maggie Filipova-Rivers	South Oxfordshire District Council
Karen Fuller	Interim Corporate Director of Adult and Housing Services, Oxfordshire Co Co
Dr James Kent	Chief Executive, Integrated Care Board
Dan Leveson	Place Director for Oxfordshire, Buckinghamshire Oxfordshire Berkshire West Integrated Care Board
Kerrin Masterman	GP Representative

Professor Sir Jonathan Montgomery	Chair, Oxford University Hospitals NHS Foundation Trust
Councillor Michael O'Connor	Cabinet Member for Public Health & Inequalities, Oxfordshire County Council
Councillor Helen Pighills	Vale of White Horse District Council
David Radbourne	Regional Director Strategy and Transformation, NHS England
Yvonne Rees	Chief Executive, Cherwell District Council (District Representative)
Martin Reeves	Chief Executive, Oxfordshire County Council
Councillor Louise Upton	Oxford City Council

***Date of next meeting: 5 October 2023***

**If you have any special requirements (such as a large print version of these papers or special access facilities) please contact the officer named on the front page, but please give as much notice as possible before the meeting.**

# AGENDA

1. **Welcome by Chair**
2. **Apologies for Absence and Temporary Appointments**
3. **Declarations of Interest - see guidance note opposite**
4. **Petitions and Public Address**

Members of the public who wish to speak at this meeting can attend the meeting in person or 'virtually' through an online connection.

To facilitate 'hybrid' meetings we are asking that requests to speak or present a petition are submitted by no later than 9am four working days before the meeting i.e., 9am on Friday 23 June 2023. Requests to speak should be sent to [jonathan.deacon@oxfordshire.gov.uk](mailto:jonathan.deacon@oxfordshire.gov.uk).

If you are speaking 'virtually', you may submit a written statement of your presentation to ensure your views are taken into account. A written copy of your statement can be provided no later than 9am 2 working days before the meeting. Written submissions should be no longer than 1 A4 sheet.

5. **Note of Decisions of Previous Meeting (Pages 1 - 10)**

To approve the Note of Decisions of the previous meeting held on 16 March 2023 and to receive any information arising from them.

6. **Buckinghamshire, Oxfordshire and Berkshire West Joint Forward Plan (Pages 11 - 72)**

2.05pm

Report by Robert Bowen, Acting Director Strategy and Partnerships, BOB ICB

Buckinghamshire, Oxfordshire and Berkshire West (BOB) Joint Forward Plan describes how the Integrated Care Board (ICB) and partner NHS trusts are required to develop an annual, five year Joint forward Plan. This plan intends to balance delivery of the BOB Integrated Care Strategy ambitions with delivery of the other NHS commitments.

The Board is RECOMMENDED to agree the wording in Appendix A as its formal opinion on whether the Joint Forward Plan takes 'proper account of the joint local health and wellbeing strategy'.

7. **Oxfordshire Joint Strategic Needs Assessment 2023 update (Pages 73 - 80)**

2.20pm

Report by Ansaf Azhar, Corporate Director of Public Health & Wellbeing, Oxfordshire County Council.

The Joint Strategic Needs Assessment (JSNA) is a statutory annual report provided to the Health and Wellbeing Board and published in full on Oxfordshire Insight. It provides an evidence-base for the Health and Wellbeing Strategy and is an opportunity for an annual discussion about the key issues and trends from a review of a very wide range of health-related information about Oxfordshire.

The Board is RECOMMENDED to

1. Note the content of the Joint Strategic Needs Assessment for 2023 and encourage widespread use of this information in planning, developing and evaluating services across the county.
2. Contribute information and intelligence to the JSNA Steering Group to further the development of the JSNA in future years, and to participate in making information more accessible to everyone.

## **8. Updating the Health and Wellbeing Strategy (Pages 81 - 108)**

2.35pm

Report by Ansaf Azhar, Corporate Director of Public Health & Wellbeing, Oxfordshire County Council.

Oxfordshire's Health and Wellbeing Board last published a Joint Local Health and Wellbeing Strategy in 2019. The Board has a statutory responsibility to publish this Strategy. Officers have now begun the process of updating it as agreed by the Board at their previous meeting on 16 March 2023.

The Health and Wellbeing Board is RECOMMENDED to

- Note the formation and activity of the cross-organisational Task and Finish group, with representation from all organisations on the Health and Wellbeing Board;
- Note ongoing progress towards updating the Health and Wellbeing Strategy;
- Approve plans to communicate and engage with residents;
- Approve proposed structure for the Health and Wellbeing Strategy;
- Consider and determine the timeframe for the updated Health and Wellbeing Strategy;
- Discuss emerging themes, principles, and priorities and offer guidance to officers regarding content of the strategy;
- Approve a workshop of the HWB to take place in September so that board members and officers on the Task and Finish group can work together on further content development.

## **9. Better Care Fund Plan 2023-25 (Pages 109 - 176)**

3.05pm

Report by Karen Fuller, Interim Corporate Director of Adult Services, Oxfordshire County Council.

The Better Care Fund is the main statutory vehicle for the County Council and the NHS to integrate funding within a system wide plan to improve the health and care outcomes for our population and improve the resilience of the health and care system mainly in relation to the flow into and out of hospital. The Plan must be approved by the Health & Wellbeing Board on behalf of the Council and Integrated Care Board and other partners.

The Oxfordshire Health and Wellbeing Board is RECOMMENDED to

- Approve the Oxfordshire Better Care Fund Plan Priorities for 2023-25
- Approve the trajectories for the Better Care Fund Metrics
- Approve the Better Care Fund Income and Expenditure Plan.

## **10. Oxfordshire Combating Drugs Partnership (Pages 177 - 182)**

3.25pm

Report by Ansaf Azhar Corporate Director of Public Health & Wellbeing, Oxfordshire County Council

Oxfordshire have established a Combating Drugs Partnership with a range of partners from health, local authority, criminal justice and the voluntary sector, and have agreed a strategic action plan to address local need.

The Health And Wellbeing Board is RECOMMENDED to note the progress with the Oxfordshire Combating Drugs Partnership.

## **11. Community Profiles (Pages 183 - 192)**

3.40pm

Report by Ansaf Azhar, Director of Public Health and Community Safety, Oxfordshire County Council

The Director of Public Health Annual Report highlighted ten wards in Oxfordshire which have small areas (Lower Super Output Areas) that were listed in the 20% most deprived in England in the Index of Multiple Deprivation update (published November 2019) and are most likely to experience inequalities in health. To better understand the needs and priorities of these communities, the County Council has been working with local partners to create community profiles.

The Oxfordshire Health and Wellbeing Board is RECOMMENDED to:

- a) Note the findings and rich insight contained within the Phase 2 Community Profiles for Barton, Banbury Neithrop and Ruscote, Banbury Grimsbury and Rose Hill.
- b) Support the promotion and sharing of the community profiles with partners and colleagues across the system.
- c) Use the insight from the community profiles to inform service delivery plans of partner organisations on the Board.

## **12. Pharmaceutical Needs Assessment Update (Pages 193 - 202)**

4.00pm

Report by David Munday. Deputy Director of Public Health, Oxfordshire County Council.

The Pharmaceutical Needs Assessment (PNA) assesses the number of pharmacies and access for residents (measured by distance to travel). It does not assess quality or convenience issues. The criteria for general access used in the PNA is for all parts of the urban population to be within 20 minutes' walk or 20 minutes' public transport time of a pharmacy and all parts of the rural population to be within 20 minutes' drive-time or a five mile radius of a pharmacy.

The Health and Wellbeing Board is RECOMMENDED to

- a) Note the intention of Lloyds Pharmacy Ltd to withdraw all 237 Lloyds pharmacies inside Sainsbury's stores nationwide in 2023, affecting 6 pharmacies in Oxfordshire.
- b) Issue a Supplementary Statement, further to the Oxfordshire Pharmaceutical Needs Assessment 2022, that records the closure of the Lloyds Pharmacy in Sainsbury's store, Heyford Hill, Littlemore, Oxford on 22 April 2023.
- c) Issue a Supplementary Statement, further to the Oxfordshire Pharmaceutical Needs Assessment 2022, that records the consolidation of the Lloyds Pharmacy in Sainsbury's store, Bure Place, Bicester, with Lloyds Pharmacy, Old Barn Coker Close, Bicester and the closure of the Lloyds Pharmacy in Sainsbury's on 10<sup>th</sup> June 2023.
- d) Issue a Supplementary Statement, further to the Oxfordshire Pharmaceutical Needs Assessment 2022, that records the consolidation of the Lloyds Pharmacy in Sainsbury's store, Witan Way Witney, with Lloyds Pharmacy, Windrush Health Centre, Welch Way, Witney and the closure of the Lloyds Pharmacy in Sainsbury's on 13<sup>th</sup> June 2023.
- e) Note that the further three closures of Lloyds Pharmacies in Sainsbury's stores in Banbury, Kidlington and Didcot do not require a Supplementary Statement.

## **13. Report from Healthwatch Oxfordshire (Pages 203 - 210)**

4.10pm

To receive an update from Healthwatch Oxfordshire.

## **14. Performance Report (Pages 211 - 214)**

4.20pm

To monitor progress on agreed outcome measures.

## **15. Reports from Partnership Boards (Pages 215 - 230)**

4.25pm

To receive updates from Partnership Boards. Reports from –

- Oxfordshire Place-base Partnership
- Health Improvement Partnership Board; and
- Children's Trust

## **Councillors declaring interests**

### **General duty**

You must declare any disclosable pecuniary interests when the meeting reaches the item on the agenda headed 'Declarations of Interest' or as soon as it becomes apparent to you.

### **What is a disclosable pecuniary interest?**

Disclosable pecuniary interests relate to your employment; sponsorship (i.e. payment for expenses incurred by you in carrying out your duties as a councillor or towards your election expenses); contracts; land in the Council's area; licenses for land in the Council's area; corporate tenancies; and securities. These declarations must be recorded in each councillor's Register of Interests which is publicly available on the Council's website.

Disclosable pecuniary interests that must be declared are not only those of the member her or himself but also those member's spouse, civil partner or person they are living with as husband or wife or as if they were civil partners.

### **Declaring an interest**

Where any matter disclosed in your Register of Interests is being considered at a meeting, you must declare that you have an interest. You should also disclose the nature as well as the existence of the interest. If you have a disclosable pecuniary interest, after having declared it at the meeting you must not participate in discussion or voting on the item and must withdraw from the meeting whilst the matter is discussed.

### **Members' Code of Conduct and public perception**

Even if you do not have a disclosable pecuniary interest in a matter, the Members' Code of Conduct says that a member 'must serve only the public interest and must never improperly confer an advantage or disadvantage on any person including yourself' and that 'you must not place yourself in situations where your honesty and integrity may be questioned'.

### **Members Code – Other registrable interests**

Where a matter arises at a meeting which directly relates to the financial interest or wellbeing of one of your other registerable interests then you must declare an interest. You must not participate in discussion or voting on the item and you must withdraw from the meeting whilst the matter is discussed.

Wellbeing can be described as a condition of contentedness, healthiness and happiness; anything that could be said to affect a person's quality of life, either positively or negatively, is likely to affect their wellbeing.

Other registrable interests include:

- a) Any unpaid directorships
- b) Any body of which you are a member or are in a position of general control or management and to which you are nominated or appointed by your authority.



- c) Any body (i) exercising functions of a public nature (ii) directed to charitable purposes or (iii) one of whose principal purposes includes the influence of public opinion or policy (including any political party or trade union) of which you are a member or in a position of general control or management.

### **Members Code – Non-registrable interests**

Where a matter arises at a meeting which directly relates to your financial interest or wellbeing (and does not fall under disclosable pecuniary interests), or the financial interest or wellbeing of a relative or close associate, you must declare the interest.

Where a matter arises at a meeting which affects your own financial interest or wellbeing, a financial interest or wellbeing of a relative or close associate or a financial interest or wellbeing of a body included under other registrable interests, then you must declare the interest.

In order to determine whether you can remain in the meeting after disclosing your interest the following test should be applied:

Where a matter affects the financial interest or well-being:

- a) to a greater extent than it affects the financial interests of the majority of inhabitants of the ward affected by the decision and;
- b) a reasonable member of the public knowing all the facts would believe that it would affect your view of the wider public interest.

You may speak on the matter only if members of the public are also allowed to speak at the meeting. Otherwise you must not take part in any discussion or vote on the matter and must not remain in the room unless you have been granted a dispensation.